



City of Kenora Standing Committees **Meeting Agenda**

Emergency Services
Finance & Administration
Community Services
Operations
Monday, November 9, 2009

3:30 p.m. to 6:30 p.m.
City Hall Council Chambers

Emergency Services Committee Agenda

Councillor C. Drinkwalter – Chair
Councillor J. Parson – Vice-Chair
Councillor C. Van Walleggem – Member

A. Public information Notices as per By-law Number 144-2007
n/a

B. Declaration of Pecuniary Interest & the General Nature Thereof
1) **On Today's Agenda**
2) **From a Meeting at which a Member was not in Attendance**

C. Confirmation of Previous Standing Committee Minutes
THAT the Minutes of the last regular meetings of the Regular Standing Committee meetings held October 13, 2009 be confirmed as written and filed.

D. Standing Committee Presentations/Deputations:-

3:30 p.m. – M.N.R. Presentation on Fire Hazard – Aulneau Peninsula

E. Reports:

Councillor C. Drinkwalter, Chair

Item	Subject	Disposition
1.	Pandemic Plan – Update

Next Meeting:

- **Monday, December 7, 2009.**



Finance & Administration Committee Agenda

Councillor R. McMillan – Chair
Councillor D. McCann – Vice-Chair
Councillor W. Cuthbert – Member

A. Public Information Notices
As required under Notice By-law #144 -2007,
the public is advised of Council’s intention to adopt the
following at its November 16 meeting:-

- *An appropriation from the City Hall Reserve to offset costs associated with replacement of the City Hall HVAC control system in the amount of \$16,815.00;*
- *An appropriation from the Contingency Reserve to offset increased costs for the City related to the KDSB levy increase for 2009 in the amount of \$217,400.*

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today’s Agenda**
- 2) From a Meeting at which a Member was not in Attendance**

C. Reports:

Councillor R. McMillan, Chair

Item	Subject	Disposition
1.	City of Kenora Recruitment Policy
	RECOMMENDATION:	
	That Council of the City of Kenora give three readings to a by-law, authorizing a revised City of Kenora–Recruitment Policy to replace the Non-union Recruitment Policy HR1-1	
2.	Adoption of Audit Committee Terms of Reference
	RECOMMENDATION:	
	That Council give three readings to a by-law to formally adopt the Terms of Reference for the City of Kenora Audit Committee.	
3.	Position Description – Chief Administrative Officer
	RECOMMENDATION:	
	That Council of the City of Kenora approve the position description for the Chief Administrative Officer for the City of Kenora.	
4.	City Hall Heating & Cooling Control System
	RECOMMENDATION:	

That Council hereby approves the quote from BSD Building Solutions for the replacement of the City Hall building HVAC control system for a total cost of \$16,815.00 plus GST, including labour and material; and

That Council hereby authorizes an appropriation from the City Hall Reserve to offset costs related to this replacement; and

That in accordance with the Notice By-law #144-2007, public notice is hereby given that the City intends to amend its 2009 Operating Budget at its November 16th meeting; and further

That Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

5. Monthly Financial Statements – September/09

RECOMMENDATION:

That Council hereby receives the monthly Financial Statements of the Corporation of the City of Kenora, as at September 30, 2009.

6. KDSB Levy

RECOMMENDATION:

That Council hereby receives the amended levy from the Kenora District Services Board in the amount of \$2,672,304 for 2009; and

That Council hereby authorizes an appropriation from the Contingency Reserve in the amount of \$217,400 to offset increased costs for the City related to this levy increase for 2009; and

That in accordance with the Notice By-law #144-2007, public notice is hereby given that the City intends to amend its 2009 Operating Budget at its November 16th meeting to authorize an appropriation from the Contingency Reserves; and further

That Council hereby gives three readings to a by-law to amend the 2009 budget for this purpose.

7. Attendance at Annual ROMA/OGRA 2010 Conference

RECOMMENDATION:

That authorization be hereby given for up to four (4) Members of Council to attend the 2010 ROMA/Ontario Good Roads Association Combined Conference taking place in Toronto at the Fairmont Royal York Hotel, February 21 to 24, 2010; and further

That all eligible expenses in accordance with Council’s Travel & Per Diem Policy, be hereby approved.

8. Section 357 – Cancellation and Refund of Taxes

RECOMMENDATION:

That the Section 357 tax adjustments totaling \$325,052.78, (plus applicable penalty adjustment), with potential refunds of \$8,842.49, be approved.

9. Underserviced Area Program (Request from SNNF)

RECOMMENDATION:

Whereas the Ministry of Health and Long Term Care is looking to change the Underserved Area Program (UAP) which assists communities in recruiting physicians; and

Whereas the proposed changes through a sliding scale would offer higher incentives to more rural and northern communities where the need is greatest; and

Whereas the new program would recognize the difficulty that rural and northern communities have in competing for physicians with urban and southern communities;

Now Therefore Be It Resolved that in response to a request from the Township of Sioux Narrows-Nestor Falls, the Corporation of the City of Kenora fully supports the redesign of Ontario's Underserved Area Program; and further

That a copy of this resolution be forwarded to the Minister of Health and Long Term Care, Howard Hampton, MPP Kenora-Rainy River Riding and the Northwestern Ontario Municipal Association (NOMA).

10. Various Committee Minutes to Adopt/Receive
RECOMMENDATION:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- October 6, 2009 – Landfill Liaison Committee
- November 4, 2009 – Snowmobile/ATV Advisory Committee
- October 13, 2009 – Council Budget Committee
- October 27, 2009 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- August 27, 2009 – Kenora District Services Board
- August 28, 2009 – NW Health Unit – Board of Health
- September 8, 2009 – Harbourtown BIZ
- September 15, 2009 - Planning Advisory Committee
- September 30, 2009 - District of Kenora Home for the Aged
- October 22, 2009 - Kenora Public Library Board; and further

That these Minutes be circulated and ordered filed.

11. Reminder of Public Meeting – Retail Business Holidays Act
4:30 p.m. – Monday, November 16, 2009

Other Business:

Items on Hold:

- **Draft Policy - Political Contributions**
- **Endorsation of Resolution – GTA Countryside – Free/Fair Trade**
- **Day of the Honey Bee declaration**
- **NWHU Governance Matters**

Next Meeting:

- **Monday, December 7, 2009.**



Community Services Committee Agenda

Councillor C. Van Wallegghem – Chair
Councillor C. Drinkwalter – Vice-Chair
Councillor R. McMillan - Member

A. Public Information Notices as per By-law Number 144 -2007
n/a

B. Declaration of Pecuniary Interest & the General Nature Thereof
1) On Today's Agenda
2) From a Meeting at which a Member was not in Attendance

C. Reports:

Councillor C. Van Wallegghem, Chair

Item	Subject	Disposition
1.	Harbourfront South Parking Lot – 2010 Season – Update

Other Business

Next Meeting

- **Monday, December 7, 2009.**



Operations Standing Committee Agenda

Councillor D. McCann – Chair
Councillor W. Cuthbert – Vice-Chair
Councillor J. Parson – Member

A. Public Information Notices as per By-law Number 144-2007

n/a

B. Declaration of Pecuniary Interest

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C. Reports:

Councillor D. McCann - Chair

Item	Subject	Disposition
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1. Human-Black Bear Conflict Management – Agreement

RECOMMENDATION:

That Council hereby authorizes the City of Kenora to enter into a Generic Municipal Response Agreement between the Corporation of the City of Kenora and Her Majesty the Queen in Right of Ontario as represented by the Minister of Natural Resources with respect to Human-Black Bear conflict management activities; and further

That Council give three readings to a by-law for this purpose.

2. Municipal Sewer and Water Connections

RECOMMENDATION:

That Council give three readings to a by-law to amend By-law #168-2004, being a by-law to enact Rules and Regulations and to Establish charges for the Use, Operation and Maintenance of a System of Water Works and Sewage Works in the City of Kenora (addition to Item 5 Sewage Connections and Item 6 Water Connections).

3. Snow plough Municipal Streets & Snow Removal Tenders

RECOMMENDATION:

THAT the following tenders for graders and loaders for snow ploughing of City roads and streets, taxes included, be received;

Grader	Hugh Munro Const.	\$187.43 / hr
Grader	Moncrief Const.	\$141.75 #1 Grader / hr
Grader	Pioneer Constr.	\$114.32 / hr
Grader	Moncrief Const.	\$110.25 #2 Grader / hr
Grader	Joe Neniska & Sons	\$105.00 / hr
Loader	Dunit Contracting	\$ 99.75 / hr
Loader	Ed's Landscaping	\$105.00 / hr; and

THAT the three lowest tenders for graders received from Pioneer Construction, in the amount of \$114.32 / hour, Moncrief Construction, in the amount of \$110.25 /hour and Joe Neniska & Sons, in the amount of \$105.00 / hour, all prices including tax, be hereby accepted; and

THAT the only two tenders received from Dunit Contracting, in the amount of \$99.75 / hour and Ed's Landscaping, in the amount of \$105.00 / hour for loader service, be hereby accepted; and

THAT the following tenders for 1 skid steer loader to perform snow removal services at the Kenora Parkade and Chipman Parking Lot, taxes included, be received;

Dunit Contracting	\$ 63.00 / hr
Debbie's Greenhouse	\$ 89.25 / hr; and further

THAT the lowest tender from Dunit Contracting in the amount of \$63.00 / hour, taxes included, be hereby accepted.

Other Business

Next Meeting

- **Monday, December 7, 2009**

Motion – Adjourn to Closed Meeting:

That this meeting be now declared closed at ____ p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) **Personal Matter about an Identifiable Individual**
- ii) **Labour Relations Matter.**

Reconvene to Open Meeting with any Report(s), if required.

Close Meeting.